

**DENTISTRY EXAMINING BOARD SUBCOMMITTEE  
JANUARY 25, 2005 TELECONFERENCE  
MINUTES**

**PRESENT BY PHONE:** Bruce Barrette, DDS; Keith Clemence, DDS; Wilber Gill, DDS.

**STAFF:** Tom Ryan, Bureau Director; Dennis Schuh, Board Legal Counsel;  
Kevin Murphy, Bureau Assistant

**CALL TO ORDER**

Chair Bruce Barrette called the subcommittee teleconference to order at 12:05 p.m.

**APPROVAL OF AGENDA**

**MOTION:** Dr. Gill moved, seconded by Dr. Clemence, to approve the agenda.  
Motion carried unanimously.

**DRL DRAFT LETTER TO FOREIGN TRAINED DENTIST APPLICANTS – REVIEW  
FOR APPROVAL**

After some discussion between the subcommittee and Board Legal Counsel, it was decided to cite Wisconsin Statutes 447.04 (1) (b) and Wis. Admin. Code § DE 4.02 in the opening sentence, and change the word “resolution” to “motion.”

With respect to the second bullet point, the subcommittee offered the following motion:

**MOTION:** Dr. Barrette moved, seconded by Dr. Gill, to change the language in the second bullet point to read: “The Board is unable to act on your application at the present time due to the unavailability of a Board-approved evaluation program.” Motion carried unanimously.

Legal Counsel noted that he thought that language was appropriate.

After questions from the subcommittee, Legal Counsel defended the inclusion of the appeal option, noting it is required by rule. After a suggestion from the subcommittee to include language reminding applicants that the letter does not preclude them from applying under Wisconsin Statutes 447.04 (1) (a), Legal Counsel explained that the Board should not recommend foreign trained applicants apply under a provision for which they do not qualify.

Dr. Barrette quickly noted the two changes to the letter—the inclusion of statute and rule citations and the word change in the opening sentence, and the reworked language for the second bullet point.

**MOTION:** Dr. Clemence moved, seconded by Dr. Gill, to adopt the letter as amended. Motion carried unanimously.

## **ADJOURNMENT**

**MOTION:** Dr. Gill moved, seconded by Dr. Clemence, to adjourn the meeting at 12:40 p.m. Motion carried unanimously.